

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – July 28, 2022**

CALL TO ORDER. Alderwoman Susan Johnson, President of the Board called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Alderman Joe Prince	Alderwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jeff Eydmann	Alderman Mike Raney
Alderwoman Ashley Armbruster	Alderwoman Kristi Cleghorn

Absent: Mayor Paul Hassler

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Aldermen Eydmann to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report) Mr. Welch also reported that Lisa Kemper, Utility Clerk turned in her resignation and will be leaving the City to pursue a new adventure.

STAFF REPORTS.

Steve Wilson – Alliance Water Resources (see attached)
Eric Bennett – Police Chief (see attached)

COMMITTEE REPORTS.

Alderwoman Armbruster reported that there will be no Movie's in the Park for August.

City Administrator Welsh reported that the Building Committee did meet with Steve Bacon to discuss the renovation of City Hall and the Board Room.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Session – July 14, 2022
- Minutes – Board of Aldermen – Work Session – July 14, 2022
- Treasurer’s Report – JULY 2022
- **RESOLUTION 2022-62.** A RESOLUTION BY THE BOARD OF ALDERMEN DECLARING SURPLUS PROPERTY.
- **STREET CLOSURE REQUEST** – Ste. Genevieve Jour de Fete is requesting their annual street closures from Friday August 12, 2022 starting at 2:00 p.m. and continuing thru August 14, 2022 at 7:00 p.m. for their annual Jour De Fete Celebration.
- **STREET CLOSURE REQUEST** – Lt. Col. J. Felix St. James Camp 326 Sons of Union Veterans of the Civil War is requesting a street closure request for August 27, 2022 from 10:00 a.m. to 12:00 noon to conduct a reenactment of Federal troops removing monies from the Bank of Ste. Genevieve in August, 1861.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the consent agenda as presented. Motion carried 8-0.

OLD BUSINESS. None.

NEW BUSINESS. None.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

EXECUTIVE/CLOSED SESSION. A motion by Alderwoman Armbruster, second by Alderwoman Cleghorn to enter into an Executive Closed Session to discuss matters as authorized by RSMO Section 610.021 (3) hiring, firing, disciplinary or promoting and (13) employee performance records. Motion carried 8-0 with the following roll call vote: Ayes: Alderman Joe Prince, Alderwoman Susan Johnson, Alderman Bob Donovan, Alderman Mike Jokerst, Alderman Jeff Eydmann, Alderman Mike Raney, Alderwoman Ashley Armbruster and Alderwoman Kristi Cleghorn. Nays: 0. 6:12 p.m.

The Board came out of closed session at 6:42 p.m. and they addressed the Public Comments section the agenda since someone was present to address the Board and had missed the public comments since the meeting was so short.

PUBLIC COMMENTS. (This came after the Board got out of closed session.) Lori Figge 873 S. Gabouri, addressed the Board of Aldermen regarding concerns about the derelict properties in

her neighborhood, mentioning the following addresses: 138 S. Seventh Street, the trailer court on S. Tenth Street, 27 N. Ninth Street and 804 Market Street. (She passed out photo's to the Board of several of these properties.) Mrs. Figge is frustrated that these properties can sit looking like this and nothing gets done about it and stated she is pretty sure that if these properties were in the "Historical District" they would have been cleaned up immediately.

ADJOURNMENT. With no further business President of the Board Alderwoman Johnson adjourned the meeting. 7:00 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

July 28, 2022

1. All ARPA applications we have discussed for state assistance have been submitted. The state ARPA website shows middle of October for the award dates.
2. Joy French has started the mural on the north side of city hall. Public works cleaned it up on Friday and the rain delayed Ms. French for a while on Monday and Tuesday.
3. Public Works will begin work the week before (starting 8/8) Jour de fete (8/13 & 14) to get areas cleaned up, cut and looking good for the festival.
4. The building committee met with Steve Bacon last Friday and lined out the improvements to the city hall side of the building. He is checking with his engineering group to see what their cost will be and will get back to us with a contract. With any luck we could go out for bid this winter.
5. The City made the second round of the Missouri Dept. of Natural Resources State Parks Division Recreational Trails Program. We will hear something by end of September or we will know we didn't get chosen for the rehab of a portion of the park trail in Pere Marquette Park from the big pavilion to the first small pavilion east.
6. Vern Bauman Contracting started work again this week on the new water main installation and is working to get all the homes connected to the new line. After they finish that they will move to relocating the water main at the bridge on Main St.
7. The electric service was moved Wednesday at the water plant so work can move forward on moving the electric service panels.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

June 2022

Water Treatment Plant

- Carbon Dioxide tank was utilizing the pressure blow off valve. This was caused by low refrigerant in the unit. System was charged.
- Electrical project has seen little movement, as we are waiting on Citizens to relocate the pole.
- MicroComm continues to work on the Progress Parkway Pressure Transducer readings
- The power was out at the Water Treatment Plant due to a motor vehicle accident on Market St. Backup generator was used during this event. Though it had to be manually turned on.
- All locations were inspected and cleaned.

Wastewater Treatment

- The Variable Frequency Drive went out that controls the rotors. A new unit was ordered and will be installed upon delivery.
- A waterline blew under the sink in the lab over a weekend. Staff shut down the water and cleaned it up prior to completing the needed repairs.
- Sprayed weeds, and mowed.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	5.6	2.8	7.7	164
Peak Day	7.6	5.5	8.2	194
Percent Removal	97.3%	98.5%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .613
 Daily Maximum loading 995 lbs.



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 4000ft of lines this month.
- Cameraed the sewer lines on Fourth St to assist Bauman's with locating the sewer laterals.
- Equipment Pro was able to get Robinwood Lift Station going after it failed to run.
- Located a manhole along Highway 61, this has been buried for a long time.
- Staff performed a round of lab cleaning this includes all equipment and glassware.
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- The water main that run under the Fourth St bridge ruptured in the concrete. We were unable to fix this leak and it had to be valved off on both sides of the bridge.
- Staff replaced meter pits throughout the system.
- Ordered materials for the relocating of meter pits in the area of the waterline project.
- Meter pits continue to be relocated to yards from basements.
- HVAC System replacement was completed
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 43 line locates.
- Staff performed 79 work orders.
- Disconnects for non-payment 30
- There were 5.5 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Public Works

Streets

- Staff received a report of a hole in the road on Wilder St. After investigating this, we found that the culvert pipe was collapsed. Plans to replace were executed the following day.
- Storm cleanup included storm drains, grates, washing down streets, and limb clean up.
- Staff completed a large pothole patching run. There were 2 loads of concrete and 3 loads of asphalt used during this, and there are still more to get.
- Replaced street signs in the area surrounding the Antique Mall.
- Removed one of the 2 painted Handicap zones that were to be removed
- Brush site cleanup.
- Assisted with the Down Syndrome Event by providing need barricades.
- Sign replacement and tracked inventory has begun, all signs are dated and tracked.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- Staff cleaned graffiti off the equipment at Pinkley Park.
- The sink at the Main St. bathroom was replaced as it was knocked off the wall.
- Mowing, and weedeating was completed.
- Staff continues mulching around trails and playground equipment.
- Staff is completing an inventory of paint needed for the soccer fields to the upcoming season.
- All mowing equipment is being maintained to ensure proper operation when needed

Project Updates

- Waterline Project is well under way.
- BT Electric has notified up that the project will begin on or around July 25th.

Safety

- All staff received refresher training on Arc Flash Hazards and Electrical Safety.
- Staff was briefed on hazards from excessive heat and how to identify illnesses from it.

Regulatory

- DMR
 - Groundwater report
- All were submitted on time

Training

- All employees attended a traffic flagger training course. They are all certified at this time.



OPERATIONS REPORT – Ste. Genevieve

Concerns for the Month

- Excessive temps and employee safety.

Positive for the Month

- All Staff working hard through this heat.



Ste. Genevieve Police Department



Monthly Operations Report

Date: July, 2022

Calls for Service:

*SGPD responded to 450 calls for service in June.

Incident Type	Count
ESCORT	7
ALARM BURGLARY	4
TRAFFIC STOP	128
ABANDON OR OPEN 911 CALL	10
ABDOMINAL PAIN/PROBLEMS	1
FIRE ALARM	3
ANIMAL CALL	16
ANIMAL BITES/ATTACKS	1
ASSIST FOR EMS	1
ASSIST FOR POLICE	5
ASSAULT CALL	4
BURGLARY	1
CHEST PAIN	2
COMMERCIAL FIRE	1
CHILD CUSTODY	4
CHECK WELL BEING	7
ASSIST DFS	1
DIABETIC PROBLEMS	2
BREATHING PROBLEMS	1
DISTURBANCE	11
DISTURBANCE NOT IN PROGRESS	1
DOMESTIC DISTURBANCE	3
EXTRA PATROL	16
FALLS	3
FOUND PROPERTY	3
FRAUD	2
FUGITIVE ARREST	12
HARASSMENT	5
HEART PROBLEMS	2
INFORMATION ONLY	5
INVESTIGATION FOR FIRE	1
INVESTIGATION POLICE	23
HEMORRHAGE/LACERATIONS	2
MISCELLANEOUS	67
MISSING ADULT	1
MISSING JUVENILE	2
MOTORIST ASSIST	6
MVA NON INJURY	6
MVA UNKNOWN INJURY	2
ORDINANCE VIOLATION	1
PAPERS SERVED	2
PEACE DISTURBANCE	8
PICK UP	3
PROPERTY DAMAGE	5
ROAD CLOSED	2
ROAD HAZARD	1
CONVULSIONS/SEIZURES	1
SHOTS FIRED	2
SUSPICIOUS PERSON VEHICLE	32
TEST CALL DO NOT RESPOND	1
THEFT	7
THREATS	2
TRAUMATIC INJURIES	1
TRESPASSING NOT IN PROGRESS	1
TRY TO CONTACT	1
UNCONSCIOUS	4
UNKNOWN PROBLEM	4

Total: 450

Staffing:

*Officer Chris Bradford has started and is progressing well in his field training.

*Officer Brad Osborn tendered his resignation, which is no in effect. We're currently accepting applications.

Training:

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Meetings attended:

*I attended 2 BOA meetings in June.

Facility:

*Nothing to report.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*Nothing to report.

Grants:

*Nothing to report

Miscellaneous:

*Nothing to report.